

BS CARE LTD

Job Description: Domiciliary Care Worker
Accountable to: Registered Manager
Reports to: Senior Care Worker

OBJECTIVE:

To represent BS Care Ltd at all times when meeting care needs of the service user in a way that respects the dignity of the individual and promotes independence and that all staff are carrying out their duties in a professional manner.

MAIN DUTIES:

- Ensure that Service users are receiving care as stated in their care plan.
- Observing Service User needs and if those needs are changing, communicate with your Senior Care worker.
- To help service users with mobility problems and other physical disabilities, including incontinence and help in use of care aids and personal equipment.
- To help care for service users who are dying.
- To encourage service users to remain as independent as possible.
- To observe the Service users rights and choices and respect their dignity and privacy.
- To help in the promotion of mental and physical activity of service users.
- To assist Service users who need help with getting up in the morning, washing, dressing, undressing, bathing and toileting.
- To undertake personal laundry.
- To feed service users who need help, prepare light meals, leave all areas of work tidy.
- To perform such duties as may reasonably be required.
- To Read and write reports
- To comply with the company's guidelines, procedures and policies at all times.
- To report to the Manager any significant changes or concerns in the health and safety of the service user, to include risk reporting.
- To attend all Mandatory Training when scheduled as required by the care Standards commission.

Please sign that you have read and understood the job description. You will be given a copy of this document to keep and a copy will be retained on your file.

NAME: _____ **SIGNATURE:**

DATE: _____

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PERSONAL SPECIFICATION

		ESSENTIAL	DESIRABLE
A	QUALIFICATIONS <ul style="list-style-type: none"> NVQ 2/3 in care or previous relevant experience 		
B	EXPERIENCE <ul style="list-style-type: none"> Some experience in undertaking the care of others. E.g. children, relatives. 		
C	KNOWLEDGE <ul style="list-style-type: none"> Understanding of old age, disability and its implications for service users. 		
	<ul style="list-style-type: none"> Awareness of issues impacting upon the delivery of Domiciliary Care service. 		
	<ul style="list-style-type: none"> Awareness of Manual Handling techniques and Health and Safety Requirements 		
D	SKILLS <ul style="list-style-type: none"> Ability to communicate effectively with Service Users, agencies, such as social services, Relatives, Representatives, Doctors, and District nurses. 		
	<ul style="list-style-type: none"> Ability to complete Medical records, financial transaction forms, care plans and files accurately. 		
	<ul style="list-style-type: none"> Ability to assess risks and communicate changes to Senior members of staff. 		
E	VALUES <ul style="list-style-type: none"> Commitment to core values of Company equal opportunities and other policies and procedures. 	•	
F	PERSONAL ATTRIBUTES <ul style="list-style-type: none"> Committed to the provision of high quality care services. 	•	
	<ul style="list-style-type: none"> Honest and Reliable 		